



Power Transmission Corporation of Uttarakhand Ltd. ,
(A Govt. of Uttarakhand Undertaking)
7-B, Street No. 1, Vasant Vihar Enclave, Dehradun,
Uttarakhand – 248001
Ph : (0135) 2762711, Fax : (0135) 2760331
Email : ee_it@ptcul.org

Sub:- Enquiry for “Supply and installation of E-scan antivirus software for various offices PTCUL located at Dehradun”

Dear Sir,

Sealed quotations are hereby invited by the undersigned for the “Supply and installation of E-scan antivirus software for various offices PTCUL located at Dehradun”.

The following terms and conditions shall be applicable, specified in the present scope of work. Please submit your price offer, strictly in the format given below, to the undersigned on or before 20.02.2010 up to 02:00 PM.

S.No.	Item Description	Unit	Qty	Rate	Amount
1.	E-scan antivirus software with 1 year validity	Licence with Media	50		

SCOPE OF WORK

Terms & Conditions:

1. The undersigned reserves the right to reject any or all the quotations without assigning any reason whatsoever.
2. The rates will include the cost of all labour, installation, commissioning and complete the jobs in all aspects.
3. The quotation should be submitted alongwith tender authorization certificate for Dehradun region issued by OEM. Without authorization certificate the quotation will be summarily rejected.
4. Server based antivirus also allowed, but installation will be done by selected vendor in this condition.
5. All enclosed documents should be signed and dated by the duly authorized representative of the Firm/company and the firm/company shall be responsible for the satisfactory completion of the work.
6. Incomplete offer in any aspect will be summarily rejected.
7. If performance of firm and software found satisfactory during the contract period, the agreement can be extended for next one or two year at the same rates, terms and conditions.
8. The number of user can be increase/decrease according to requirement.

Prices:- Prices submitted must be firm and final and valid for 90 days.

Taxes: - The prices should be inclusive of all Customs, Excise. Packing and Forwarding, Transit Insurance, Octroi and Entry Taxes. All other charges, taxes, duties and other outgoings, whatsoever of every description shall be paid by the vendor until the final delivery of goods at respective site, and must be clearly mentioned in the offer.

Form C/D shall not be issued for the above supplies by PTCUL.

Service: - At least One year service from the date of supply & installation.

Delivery and Installation Period:- Within 4 weeks after award of the work.

Payment terms

All payment shall be made by Central Payment Unit, Corporate Head Office, PTCUL, 7 B, Lane no. 1, Vasant Vihar Enclave, Dehradun for the above work.

1. 100% payment shall be made after successful installation and commissioning of antivirus software in all PCs as list provided by PTCUL. The payment shall be released on submission of the duly receipted delivery challan to authorize representative of the PTCUL along with pre-receipted bill in duplicate.
2. The payment will be based on the actual quantity of supplied licenses.

Supply delay: In case of delay in supply beyond 4 weeks, a penalty will be deducted from the bills of the contractor at the rate of 1/2 % per week for every week delay, subject to a maximum 10%.

Please submit your offers strictly as per our above mentioned requirement. Your offers shall be opened by the undersigned or the authorized representative on 20.02.2010 at 03:30 PM, in presence of all the bidders who wish to be present in the office of the undersigned at the scheduled date and time.

Thanking you,

Yours truly,

Executive Engineer (IT)

CC:

1. Notice Board and Website i.e. www.ptcul.org

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The office of Executive Engineer (IT), PTCUL Dehradun, invites sealed quotation from authorized bidders for **“Supply, installation and Commissioning of E-scan antivirus software for various offices of PTCUL located at Dehradun”**.

Last date for receipt of quotation: **20.02.2010 (upto 14:00 Hrs)**
Opening Date of quotation : **20.02.2010 (on 15:30 Hrs)**

For eligibility criteria and other terms and conditions kindly visit our website www.ptcul.org

Executive Engineer (IT)

“Save Electricity in the interest of nation”

Seal of Company

Signature:

Name:

Designation:

Date: